

To: Members of the Health Improvement Partnership Board

## ***Notice of a Meeting of the Health Improvement Partnership Board***

Thursday, 28 November 2013 at 2.00 pm

Town Hall, Oxford



Peter G. Clark  
County Solicitor

November 2013

Contact Officer: **Lynda Chalcraft, Partnership & Policy Officer**  
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### **Membership**

Chairman – District Councillor Mark Booty  
Vice Chairman - City Councillor Ed Turner

Board Members:

Cllr Anna Badcock	South Oxfordshire District Council
Ian Davies	Cherwell & South Northants District Council
Vacancy	Clinical Commissioning Group
Dave Etheridge	Chief Fire Officer & Head of Community Safety
Cllr Hilary Hibbert-Biles	OCC – Cabinet Member for Public Health & Voluntary Sector
Cllr G.A. Reynolds	Cherwell District Council
Paul McGough	Public Involvement Network
Cllr Alison Thomson	Vale of White Horse District Council
Dr Jonathan McWilliam	Director of Public Health
Jackie Wilderspin	Assistant Director for Public Health

**Notes:**

- **Date of next meeting: 23 January 2014**

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or [Rachel.dunn@oxfordshire.gov.uk](mailto:Rachel.dunn@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

1. **Welcome by Chairman, District Councillor Mark Booty**
2. **Apologies for Absence and Temporary Appointments**
3. **Declaration of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decision of Last Meeting (Pages 1 - 8)**

**2:05**  
**5 minutes**

To approve the Note of Decisions of the meeting held on 26 September 2013 (HIB5) and to receive information arising from them.

6. **Performance Report (Pages 9 - 28)**

**2:10**  
**20 minutes**

People responsible: Members of the Health Improvement Board

Report presented by: Dr Jonathan McWilliam

A report of progress against the targets of the Health Improvement Board, including report cards on Health Checks and Breastfeeding.

7. **Making Every Adult Matter (Pages 29 - 30)**

**2:30**  
**15 minutes**

People responsible: Members of the Health Improvement Board

Report presented by: Val Johnson, Oxford City Council

A report on the pilot to work with national partners to deliver improved outcomes and interventions for people with multiple needs.

## **8. Healthy Weight Strategy Development (Pages 31 - 34)**

**2:45**  
**15 minutes**

People responsible: Members of the Health Improvement Board

Report presented by: Jackie Wilderspin

Action required:

Discussion of paper

- Are there any issues arising in what we have outlined below regarding our proposed partnership work?
- As strategic influencers in your respective organisations, what key issues do you think we need to be discussing with your Chief Officers/relevant staff members?

## **9. Fuel Poverty and Excess Winter Deaths (Pages 35 - 38)**

**3:00**  
**20 minutes**

People responsible: Members of the Health Improvement Board

Report presented by: Jackie Wilderspin

Members of the Health Improvement Board are asked to consider what additional action they would like to take to improve fuel poverty rates and reduce excess winter deaths in the county.

## **10. Update from the Public Involvement Network (Pages 39 - 42)**

**3:20**  
**15 minutes**

People responsible: Members of the Health Improvement Board

Report presented by: Paul McGough

An update by the Public Involvement Network representatives.

## **11. Welfare Reform (Pages 43 - 52)**

**3:35**

**15 minutes**

People responsible: Members of the Health Improvement Board

Report presented by: Val Johnson, Oxford City Council

The Health Improvement Board may want to consider its role in monitoring the impacts of welfare reform going forward, bearing in mind the work of other Boards and Partnerships, for example the Adult Health and Social Care Partnership Board has agreed to monitor the specific impact on vulnerable adults.

## **12. Forward Plan**

**3:50**

**5 minutes**

People responsible: Members of the Health Improvement Board

Report presented by: Dr Jonathan McWilliam

A discussion on the Forward Plan for the Health Improvement Board.

### **Items:**

- Older People's Commissioning Strategy – Prevention Plans
- Oxford University Hospital NHS Trusts/Oxfordshire County Council – Public Health Strategy
- Obesity Prevention Strategy

### **Meeting dates:**

- Thursday 23 January 2014
- Thursday 27 March 2014

## **13. Any Other Items**

**3:55**  
**5 minutes**

Items:

Disabled Facilities Grant and Transformation Fund – update from Val Johnson, Oxford City Council